

## **Legislative Council Action on Program Preview Process**

Approved by the Council for Undergraduate Education March 5, 2008

Approved by the Council for Graduate Education, March 11, 2008

Presented to the Faculty Senate March 24<sup>th</sup>, 2008

The Legislative Councils endorse the proposed framework and timeline for the Program Review Process as set forth in the “Planning, Resource Allocation, Institutional Renewal Cycles” document (see attachment).

The Councils ask department chairs to verify that all course syllabi are in compliance with the standards established by the Councils. Review of syllabi of courses taught in Fall 2008 will be due to the Deans by September 15<sup>th</sup>, 2008. Review of syllabi of courses taught in Spring 2009 will be due by February 2, 2009.

During Academic Year 2008/09, the Councils will develop the Self-Study and Program review process in collaboration with AAMT, AQAC, and the Office of Assessment.

**Planning, Resource Allocation, Institutional Renewal Cycles**  
**DRAFT**

| <b>Year</b> | <b>Renewal Activities</b>   | <b>Areas</b>                            |
|-------------|---|---|
| 2007-2008   | Mission and indicators, targets, goals developed, reviewed and reviewed   | Objectives, benchmarks developed        |
|             | SLO Assessments developed; Data reviewed and used for Program improvement   | Assessment reports                      |
|             | Faculty Curriculum Councils:<br>Develop criteria for review of syllabi for outcomes and assessments;<br>Review new GSR courses  | Academic Quality Review                 |
|             |   | Resource Allocation                     |
|             |   |   |
| 2008-2009   | <b>Mission and Strategic Plan Implementation</b><br>Focus on Goals 1, 2, 3 & 5<br>Unit Strategic Planning      SP Assessment and Reporting  | Strategic Planning                      |
|             | <b>Institutionalize SLO and Institutional Assessment</b><br>Begin cyclical review of assessment results and use of assessment data:<br>Cohort A (6-7 Depts)      Begin cyclical review of assessment results and use of assessment data:<br>Cohort B (6-7 Depts)<br>(Three year cycles) | Assessment of Student Learning Outcomes |
|             | <b>Faculty Curriculum Councils:</b><br><ul style="list-style-type: none"> <li>• Review previous syllabi for outcomes and outcomes assessments</li> <li>• Finalize Program Review Process</li> </ul>   | * Begin<br>Academic Quality Review      |
|             |   | Resource Allocation                     |
|             |   |   |
| 2009-2010   | <b>Mission and Strategic Plan Implementation</b><br>Focus on Goals 1,2,3,4 & 5  | Strategic Planning                      |
|             | <b>Institutionalize SLO and Institutional Assessment</b><br>Begin cyclical review of assessment results and use of assessment data:<br>Cohort C (6-7 Depts)      Begin cyclical review of assessment results and use of assessment data:<br>Cohort D (6-7 Depts)                        | Assessment of Student Learning Outcomes |

|           |  |  |
|-----------|--|--|
|           | (Three year cycles)  |  |
|           | <p align="center"><b>Faculty Curriculum Councils:</b></p> <p>Begin reviewing Program Self-Studies Cohort A (4-5 Depts)<br/> Begin reviewing Program Self-Studies Cohort B (4-5 Depts)<br/> (6-8 year cycles; coordinated with accreditation reviews)</p>   | <b>Academic Quality Review</b>                 |
|           |  | <b>Resource Allocation</b>                     |
| 2010-2011 | <p align="center">MSCHE Self-Study Process Begins<br/> <b>Mission and Strategic Plan Review</b></p>  | <b>Strategic Planning</b>                      |
|           | <p align="center"><b>Institutionalize SLO and Institutional Assessment</b></p> <p>Cyclical review of assessment results and use of assessment data: Cohort E (4-5 Depts)<br/> Cyclical review of assessment results and use of assessment data: Cohort F (4-5 Depts)<br/> <b>(Three year cycle completed)</b></p>                | <b>Assessment of Student Learning Outcomes</b> |
|           | <p align="center"><b>Faculty Curriculum Councils:</b></p> <p>Review Program Self-Studies Cohort C (3-4 Depts)<br/> Review Program Self-Studies Cohort D (3-4 Depts)<br/> (6-8 year cycles; coordinated with accreditation reviews)</p>   | <b>Academic Quality Review</b>                 |
|           |  | <b>Resource Allocation</b>                     |
| 2011-2012 | <p align="center">MSCHE Report Due ?<br/> <b>Mission, Goals, Objectives Revised based on review</b></p>  | <b>Strategic Planning</b>                      |
|           | <p align="center"><b>Institutionalize SLO and Institutional Assessment</b></p> <p>Begin cyclical review of assessment results and use of assessment data: Cohort A (4-5 Depts)<br/> Begin cyclical review of assessment results and use of assessment data: Cohort B (4-5 Depts)<br/> <b>(Three year cycle begins again)</b></p> | <b>Assessment of Student Learning Outcomes</b> |
|           | <p align="center"><b>Faculty Curriculum Councils:</b></p> <p>Begin reviewing Program Self-Studies Cohort E (3-4 Depts)<br/> Begin reviewing Program Self-Studies Cohort F (3-4 Depts)<br/> (6-8 year cycles; coordinated with accreditation reviews)</p>   | <b>Academic Quality Review</b>                 |
|           |  | <b>Resource Allocation</b>                     |

