

**MEMORANDUM OF RECORD**

To: All Pre-ABD Doctoral Students  
From: Department of Administration  
Re: MSCHE Evidence Indicators  
Date: December 4, 2007

Folks,

We have some good news and some bad news. First, the bad news—the attached document will consume 44 minutes of your time. Second, the good news—the attached document will provide you with a literal *tour de force* on all that is relevant to Line Officers in today's dynamically changing organizations. Additionally, the attached document also becomes an excellent refresher course, in itself—preparing you for your Qualifying Exam and Comprehensive Exams.

This attached document becomes an invaluable source of feedback for our accrediting bodies, making it imperative that you give it your attention and return it to us before Christmas. The attached document is being submitted to ERIC for publication so that other university training programs can avail themselves of this one-of-a-kind translation of ELCC and NCATE Standards for administrator training programs.

Please check off the box on the upper left-hand of the first page. Some of your professors may be using this form on you, as well, at some point in your training program at Gallaudet. The various sections are color-coded to aid you in budgeting your time to complete the evaluation.

Understandably, because you have not finished all of the courses, you will have to check option: “*Not Yet,*” for many of the items.

Please deliver your completed document to Mrs. Esther King before you leave for the holidays.

Blessings,

William J. A. Marshall, Chair