

# Academics

## DIFFERENT WAYS TO LEARN AT GALLAUDET

### Kinds of Programs

#### *Undergraduate and Graduate Programs of Study*

Gallaudet University offers programs of study for both undergraduate and graduate students. We offer B.A. B.S., M.A., and M.S. degrees as well as Ed.S. and Ph.D. degrees. In addition, we offer several professional degrees, such as the M.S.W., Psy. S., and Au.D. professional practice degrees. A complete listing of graduate programs can be found later in this catalog.

#### *Certificate Programs*

In addition to the traditional degrees mentioned above, Gallaudet University currently offers five graduate certificate programs. The graduate certificate is often called a “mini-degree” and consists of courses offered for graduate credit. These credits may be applied to graduate degree programs and are often taken in conjunction with a regular graduate degree.

#### *Summer Programs*

Some graduate programs require summer course work. Courses are listed in the *Summer and Enrichment Programs Schedule* available in January of each year and online. The Summer and Enrichment Programs office is located in E151 Hall Memorial Building.

### Kinds of Students

#### *Degree-Seeking Graduate Students*

This classification refers to a student who has completed the application process for a graduate degree or graduate certificate program and who has been accepted by the faculty of that program.

#### *Graduate Special Students*

This classification refers to students who are enrolled in courses offered by the Graduate School but are not pursuing a program of study leading to a graduate degree or certificate. The application process for graduate special students is described below.

The Assistant Dean for Graduate School Curriculum, Policy and Operations acts as advisor to graduate special students. All graduate special students must obtain the instructor’s permission to register for any course. In the absence of the instructor, the program director or the chair of the department may provide permission for a graduate special student to register for a course. The signature of the program director or the chair will constitute permission for the Assistant Dean to approve the registration of the student. The person who signs is obliged to inform the instructor of the additional student(s) enrolled in the class. Enrollment in some graduate courses is limited to degree students. Graduate special students may not enroll as a Gallaudet student in courses in other universities or colleges in the Consortium.

#### *Consortium Graduate Students*

Matriculated graduate students from other universities in the Washington Consortium may take courses at Gallaudet University under the rules and provisions of the Consortium. Class limits will permit regular Gallaudet University graduate students into the class before Consortium students.

#### *Professional Studies Students*

Professional Studies Courses (with a PST prefix) are offered widely at Gallaudet. Students who enroll for these courses are categorized as Professional Studies Students and will receive a separate transcript for these courses. Most sign language courses offered at Gallaudet are PST courses.

## Kinds of Courses

### *Undergraduate and Graduate Credit Courses*

Courses listed in this catalog and in the undergraduate catalog are credit courses which have been approved by the Faculty Governance process (either the Council on Undergraduate Education or the Council on Graduate Education). In general, they may be applied to Gallaudet University degrees and graduate certificate programs, unless there is a specific restriction linked to a particular course.

### *Professional Studies Courses*

Gallaudet University offers a wide range of professional studies courses. These bear the prefix PST and have been approved by the Advisory Panel on Professional Studies. PST courses carry Gallaudet University credit, but are not applied toward a Gallaudet University degree or certificate program. Some other universities and accrediting organizations do accept PST credits, however, so students should check to determine applicability of the coursework elsewhere. The grades of PST courses are recorded on a separate PST transcript and do not appear on the Graduate Transcript. Some PST courses are offered as clusters that lead to professional certificates.

### *Enrichment Courses*

Summer and Enrichment Programs offers learning-for-pleasure courses throughout the academic year. Some courses offer students Continuing Education Credits (CEU's). Enrichment courses may not be applied toward Gallaudet University degree programs.

### *Delivery Systems for Courses*

Gallaudet courses may be taken in a number of different formats. While most of our classes are offered as traditional face-to-face classes on campus, an increasing number of courses are involving some degree of technological transmission. Many of our teachers combine face-to-face teaching with materials and exercises posted to a website. In addition, we offer a variety of online courses, both for graduate credit and for PST credit. Through our extension programs, we can also bring credit courses or contract classes to requested sites given an adequate group of participants. Gallaudet University also has up-to-date facilities to provide tele-courses or video conferencing at the Gallaudet University Regional Centers in various parts of the United States.

## ACADEMIC PROGRAMS AND SERVICES

### *Graduate Student Orientation*

Graduate Student Orientation (GSO) is a required program offered for all new degree-seeking students during the week before the fall semester begins. GSO provides an opportunity for new graduate students to become acquainted with other new and returning graduate students and to meet with their department advisors and faculty. During GSO, new graduate students will be welcomed by key administrative, staff, and faculty members and they will receive an introduction to campus services, acquire information about academic standards, and participate in culture and language activities. Graduate special students are welcome to attend the opening orientation meeting on Tuesday morning and to meet with the Assistant Dean for Curriculum, Policy, and Operations on Wednesday morning to receive advising.

### *American Sign Language Proficiency Interview (ASLPI)*

The American Sign Language Proficiency Interview (ASLPI) at Gallaudet University is housed in the Department of ASL and Deaf Studies. The precept in this type of evaluation is to find out, through a face-to-face interview, what an individual can do with the knowledge and skills the individual has in the target language at a given point in time. The ASLPI involves an interactive process between a trained interviewer and the individual being evaluated. This process is video recorded and holistically scored by specially trained raters. The raters assign a proficiency level by considering the examinee's performance in five areas: visual-gestural production, ASL grammar, sign vocabulary, fluency and comprehension. Scheduling for Gallaudet University students occurs for a limited time (typically two weeks) at the beginning of the Spring, Summer and Fall semesters. Once the scheduling period has ended, students will not be permitted to sign up for an interview for that given semester unless extraordinary circumstances exist. For more information, e-mail [ASLPI@gallaudet.edu](mailto:ASLPI@gallaudet.edu)

Prospective students (i.e., not a current student at Gallaudet) applying for admission to Gallaudet and who are required to take the ASLPI as part of the interview/admission process, must pay a fee of \$150.00. New applicants are also evaluated on a different schedule. For scheduling information, new students should e-mail [ASLPI@gallaudet.edu](mailto:ASLPI@gallaudet.edu).

### ***ASL Assessment***

Diagnostic assessment of ASL is housed in the Department of ASL and Deaf Studies. Assessment offers individuals feedback on signing strengths and weaknesses and provides suggestions for improvement. There is variation in the number (1-3) and length (30-50 minutes) of sessions depending on individual assessment needs. During an assessment, the diagnostician engages the individual in a conversational exchange and elicits a language sample using a variety of tasks and stimuli. This protocol is designed to obtain data about ASL production, grammar, lexical knowledge, usage, and comprehension. Assessments may also be conducted in the classroom, at a work site, or on location elsewhere by request. Classroom and work site observations capture not only aspects of ASL, but also discourse techniques/pragmatics, heuristic functions, and whether the environment is visually optimized. A classroom-based assessment would also note students' comprehension of the instructor, and the instructor's comprehension of the students. Generally, assessment sessions are video recorded and later reviewed by the diagnostician and the person being assessed. Feedback is provided on overall signing skills, specific strengths and areas needing improvement. This process promotes awareness of and ability to monitor ASL use. Finally, the individual is provided with a report and recommendations (e.g. classes, video materials, tutoring, signing opportunities, etc.) for addressing areas needing improvement.

For more information about Diagnostic Assessment of ASL, e-mail [ASLAssessment@gallaudet.edu](mailto:ASLAssessment@gallaudet.edu)

### ***American Sign Language Classes***

Non-degree credit American Sign Language (ASL) classes are offered through the College of Professional Studies and Outreach. The ASL I to VI course sequence, Fingerspelling and Visual Gestural Communication are usually offered each semester, as are ASL Special Topics courses (e.g., classifiers, numbers, non-manual signals). Although all of the courses are non-degree credit at Gallaudet, they may meet foreign language requirements at some other post-secondary institutions.

For class registration information, please visit the website at <http://extendedlearning.gallaudet.edu>

### ***Classroom Notetaking Services***

Upon request from a registered graduate student, the Graduate School will provide a student notetaker for on-campus, face-to-face, graduate credit courses. Students who wish to have a notetaker in a class should inform the

instructor, who will attempt to solicit a notetaker from among the other students. Once a notetaker is identified, the requesting student will fill out a request form, available from each departmental office and carry it to the office of the Coordinator of Enrolled Student Services in FH 202A. Notetakers then distribute a copy of their notes to those students who want them. Notetakers are reimbursed by the Graduate School for their service. In order to receive maximum compensation, students wishing to serve as a notetaker in their classes should complete the free notetaker training course, offered before fall classes begin. For more information, contact the Coordinator of Enrolled Student Services at x5869.

### ***Office for Students with Disabilities (OSWD)***

The Office for Students with Disabilities (OSWD) provides individually tailored, comprehensive support services and programs for students with disabilities. OSWD empowers eligible students to succeed in their pursuit of higher education by striving to assure equal access and opportunity to curricular and extracurricular activities. Faculty and staff, administrators, alumni, paraprofessionals, and parents and families also benefit from services and programs.

Support services and programs are designed to meet the individual needs of those being served and are coordinated with services offered on campus and in the community. Support services that are provided and/or coordinated with other on- or off-campus offices/agencies include: psycho-educational and psychological evaluations which assess for Learning Disabilities, Attention Deficit Hyperactivity Disorders, and Psychological Disorders; individualized support service plan development, support service counseling/advising, advocacy training, academic advising, career development, interpreting, note taking, specialized testing, study lab, orientation and mobility training, reader/scribe services, and accessibility consultation. Information and referral services offer assistance in attendant care, wheel chair repair, Seeing Eye dog training, tutoring, mental health care, medical services, and legal advice. Programs and services that are offered by OSWD include: adaptive technology assessment and training, Braille/large print services, faculty development seminars, scholarships, public service and outreach, support groups and advisory boards, and compensatory/study skills training.

OSWD students are protected from discrimination under Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. These mandates include rules regarding the confidential treatment of disability related information. Because disability related

information is treated as medical information, it is handled under the same strict confidentiality rules as other medical information. Disability related records provided by a physician, psychiatrist, psychologist, or other recognized professionals are not subject to free access under the Family Educational Rights and Privacy Act of 1974. In general, OSWD must have written permission from a student before releasing any information from the student's record.

Students may come directly to OSWD and request services. Faculty and staff may refer students to OSWD and request technical assistance from OSWD staff. Entering graduate students who feel that they may require an accommodation for a disability should contact OSWD soon after acceptance to begin the processes required to verify the disability. It is important to note that the request for services might require some time, so early filing of the documentation is critical if services are being requested for the first semester of attendance.

### ***Global Internship Program***

The Global Internship Program (GIP) gives Gallaudet students (juniors, seniors, and graduate students) opportunities to become more involved in deaf world affairs by living and working abroad for a specific period of time up to one full semester. This program is administered by the Center for Global Education (CGE) under the direction of the Office of International Programs and Services (OIPS).

### ***International Internship Program***

The Center for Global Education (CGE), under the direction Office of International Programs and Services (OIPS), also coordinates the International Internship Program. This program is designed to provide an opportunity for scholars, researchers, professionals, and students from other countries to visit Gallaudet University, without pursuing an academic degree. Participants usually audit courses, gain practical experience, and visit schools, organizations and agencies serving people who are deaf. Areas of interest include the education of deaf children, teacher training, social work, career education, leadership development, sign language, and deaf studies. The duration of internships varies from one month to one academic year. Recognition for successful completion of a program is made as follows: individuals enrolled for one to three months receive the letter of recognition; a minimum of one semester of specialized study leads to the certificate of attendance; completion of a two-semester program that includes four to six weeks of internship at a school or agency in the area of deafness entitles an individual to the certificate of leadership.

Interested individuals should apply to the Center for Global Education.

### ***English Works!***

English Works! provides feedback and guidance to students working on writing projects in any course in the undergraduate and graduate curricula. Though we do not edit or proofread student writing, we can assist students to edit and proofread their own writing.

### ***Online Professional Writing Course for Graduate Students***

The Graduate School and Professional Programs offers an online professional writing course, available to graduate students. It focuses on the organization and structure of writing at the graduate and professional level.

### ***Tutorial and Instructional Programs***

Tutorial and Instructional Programs (TIP) provides free tutoring to Gallaudet students who have academic difficulties or wish to improve their grades. The TIP tutor training program is certified by the College Reading and Learning Association's (CRLA) International Tutor Certification Program. Tutoring for graduate-level courses may be more difficult to arrange, so requests should be placed as soon as possible.

## ACADEMIC RESOURCES

### ***Merrill Learning Center: University Library***

The Gallaudet University Library, housed in the Merrill Learning Center, serves students, faculty, staff, and other researchers from around the world. Reference librarians are available to help users and to give formal instruction in library research to classes and other groups. In the Library's collections are approximately 250,000 books, 666,475 microfilms, more than 1,543 periodical subscriptions, approximately 7,573 video and media titles, 44 subscriptions to electronic databases, and an internationally renowned deaf collection.

Gallaudet students can also access 16,509 e-books through the Library's ALADIN catalog. The Library's website includes: the Index to Deaf Periodicals and the Guide to Deaf Bibliographies, both created by Gallaudet librarians; answers to frequently asked deaf-related questions; bibliographies; and links to ALADIN and many other sites.

The Library is a member of the Washington Research Library Consortium (WRLC), a network of eight university libraries. Gallaudet students have full access including

borrowing privileges to more than four million volumes and 29,000 serials subscriptions of member libraries.

Librarians are available to answer questions and help students with research in person, through voice and tty phone service, through e-mail, and through internet messaging. Phone numbers, e-mail addresses, and user names may be found on the Library's web page, <http://library.gallaudet.edu>. The Library schedule includes nights and weekend. During the summer, there is a slight change in hours.

The Gallaudet University Archives is located in the Merrill Learning Center. The Archives is the world's largest repository of materials related to the deaf community in the United States and internationally. Archival collections include 4,100,000 pages of archival documents; 2,500 deafness-related rare books; 2000 reports from various deaf schools, public buildings and private residences; 900 films and videotapes; 145,000 photographs; 30,000 slides; and 125,000 negatives. The Archives offers primary source research material related to the deaf community, sign language, and deaf-related topics dating back to 1546. The Archives' collections are listed in the ALADIN catalog. The facilities include research space as well as computer access to view the ALADIN catalog as well as view *The Silent Worker* and the Benjamin M. Schowe Sr. collections online. The archives is open to the public for research Monday through Friday from 9 a.m. to 5 p.m. During the summer, there is a change in hours.

### **Academic Technology**

*Jordan Student Academic Center, Room 2200  
Merrill Learning Center, Rooms LN20, LN30, LE50  
Hall Memorial Building, Room W-121*

Academic Technology (AT, <http://academictech.gallaudet.edu>) provides instructional and technical support for Gallaudet's online learning and academic systems and is dedicated to enhancing the Gallaudet community's academic success through uses of technology. Academic Technology manages the GDOC (Gallaudet Dynamic Online Collaboration) online learning system (<http://my.gallaudet.edu>), provides technology training and support, provides media equipment delivery and loan services (<http://media.gallaudet.edu>), manages the Technology Help Desk system (<http://helpdesk.gallaudet.edu>) where requests for all campus technology services can be entered, maintains the Gallaudet Television system, produces original video programming and captioning for the campus community, and provides technical support for centralized computer labs, classrooms, and academic servers. Academic Technology also provides technology

orientation in First Year Seminar courses and manages year-round e-Curriculum training for faculty. [My.Gallaudet.edu](http://My.Gallaudet.edu) serves as the academic portal for new and current students, providing them access to information, course materials, and interactions with the Gallaudet community. Academic Technology has four offices: Executive Director's Office, e-Learning and Video Services, Media and Classroom Technology, and Academic Systems Programming. [My.Gallaudet.edu](http://My.Gallaudet.edu) also serves as the academic portal for new and current students, providing them access to information, course materials, and interactions with the Gallaudet community.

Resources for students include two computer labs: one in HMB W122 and the other in the Jordan Student Academic Center, Room 1100. Schedules for these labs are posted at <http://helpdesk.gallaudet.edu/computerlabs>, as well as on the Daily Digest, an e-mail summary sent out each morning. The HMB W122 lab contains 35 PCs and is available during regular business hours. The JSAC 1100 Lab, Named the Harkin Digital Learning Center, the JSAC lab is open days, evenings, and weekends, and during exam periods, it is open 24-hours. The Harkin Center is an interactive learning space with:

- 84 PC computers
- 12 MAC computers
- low vision accessibility
- a student collaboration room (JSAC 1103) with a large plasma screen and 6 laptops for shared projects
- Six student video editing suites (JSAC 1104-1109) for video recording, editing, and digitizing. The video suites include high-end PC and MAC computers, cameras, and DVD recorders.

The Technology Help Desk (<http://helpdesk.gallaudet.edu>) is a one-stop site for any technology-related requests. Working collaboratively with Information Technology Services (ITS) and other technology units on campus, Academic Technology supports the broad range of student technology needs.

All residence hall rooms are Internet-accessible and have cable TV connections. The channel lineup for Gallaudet Television is online at <http://tv.gallaudet.edu/cableTV>. Students may also download Gallaudet-licensed and free software from Academic Technology's software web site, <http://software.gallaudet.edu>. Students are encouraged to download free anti-virus software to protect their computers. Gallaudet participates in the Microsoft campus agreement (<http://www.microsoft.com/Education/>

CampusAgreement.aspx), meaning that students may install Microsoft Office and install upgrades to Microsoft Operating Systems on their personal computers. Details of how registered students can get these software installed is provided at <http://software.gallaudet.edu/licensed>.

University-level student technology services are provided by two units: Academic Technology and Information Technology Services. Technology services provided by Information Technology Services (ITS) for students include wired and wireless Internet access, e-mail (<http://mail.gallaudet.edu>, <http://its.gallaudet.edu/email.php>), BISON Student portal (<http://bison.gallaudet.edu>), student computer support (<http://its.gallaudet.edu/compstudent.php>), a student computer purchase program (<http://its.gallaudet.edu/dell.php>), space for personal web site development (<http://its.gallaudet.edu/personal.php>), residence hall phones ([http://its.gallaudet.edu/phone\\_student.php](http://its.gallaudet.edu/phone_student.php)), and a secure area for storing files (<http://storage.gallaudet.edu>).

### ***I. King Jordan Student Academic Center***

The I. King Jordan Student Academic Center is the most contemporary student academic center for deaf and hard of hearing students in the world. This deaf-friendly environment embraces visual technology providing each student full accessibility to the learning process. It houses nine electronic classrooms, technology services, academic programs and services, collaboration rooms, and computer labs. Video conferencing facilities include three cameras that support distance learning and workshop opportunities to students, faculty, and staff. Internet 2 capability allows for increased clarity of signed communication. Students wanting to benefit from a Gallaudet education will soon be able to participate from off-campus sites, and Gallaudet students can interact via video with off-campus guest lecturers. Other uses by students include interviews with prospective employers, and by faculty and staff to supervise student internships across the nation and worldwide.

### ***Consortium of Universities***

Gallaudet University is a member of the Consortium of the Washington Metropolitan Area. The Consortium is a powerful force for the advancement of higher education in and around the nation's capital. Comprised of thirteen universities and two colleges, the Consortium provides 130,000 students with opportunities to benefit from the combined resources of its members. Consortium institutions educate students from all 50 states as well as more than 14,000 from around the world. The Consortium program provides Gallaudet students with opportunities

to supplement their academic curriculum. Students can take advantage of diverse academic offerings, enhance their major curriculum, or explore new interests. In addition to Gallaudet University, members of the consortium include American University, The Catholic University of America, Corcoran College of Art + Design, George Mason University, Georgetown University, The George Washington University, Howard University, Marymount University, National Defense Intelligence College, National Defense University, Southeastern University, Trinity University, the University of the District of Columbia, and the University of Maryland College Park. For more information, visit [www.consortium.org](http://www.consortium.org). All class schedules and catalogs are on file in the Registrar's Office; all catalogs and class schedules are also available online. Registration rules and criteria for graduate students are detailed in the Enrollment section of this catalog. Opportunities to take additional consortium courses are contingent on successful performance in the student's currently enrolled consortium course. Students who are enrolled in consortium member institutions are able to attend certain classes at the other campuses and have the credit considered as resident credit at their own institutions.

### ***Gallaudet Interpreting Service***

Gallaudet Interpreting Service (GIS) provides professional interpreting services to students, faculty, staff and teachers for Gallaudet-sponsored events. GIS also provides close vision or tactile interpreting services to deaf/blind students, faculty, staff and teachers when requested. Although GIS is primarily a campus resource, it also provides interpreters to students attending the Washington area consortium of universities, for internships, and for other academic or work-related activities in the immediate Washington metropolitan area. GIS also provides workshops on a variety of topics and provides mentoring, training, and supervision to practicum and intern interpreting students and freelance interpreters.

GIS, in partnership with Sorenson VRS, also provides video-relay service (VRS) free to members of the deaf and hard of hearing community. Using video equipment, deaf and hard of hearing people are able to place calls to hearing family, friends, or businesses, using a remotely located qualified interpreter. Conversation flows instantaneously between callers making it possible to communicate easily and naturally. This service is available 24 hours per day/7 days per week.

GIS hours of operation are Monday through Friday, 8 a.m. to 4:30 p.m. You may contact GIS by telephone (202) 651-5199 (tty/v/vp), fax (202) 651-5752, or e-mail: [gis@gallaudet.edu](mailto:gis@gallaudet.edu).